



CHAFFEE COUNTY GOVERNMENT Job Description

POSITION TITLE: Deputy Sheriff - Patrol
REPORTS TO: Patrol Sergeant
CLASSIFICATION: Full-time

DEPARTMENT: Sheriff
FLSA STATUS: Nonexempt
DATE: July 2024

POSITION SUMMARY:

Under the supervision of the Patrol Sergeant, performs a variety of full performance, working level law enforcement and non-law enforcement duties. Responds to life and property threatening calls. Enforces federal, state and county ordinances for the protection of life, health, safety, welfare and property. Maintains peace and order for the general public. Service of civil process, for criminal and non-criminal cases.

ESSENTIAL DUTIES and RESPONSIBILITIES:

The following duty statements are illustrative of the essential functions of the job and do not include other non-essential or marginal duties that may be required. The County reserves the right to modify, change or add duties or essential functions of this job at any time, with or without advance notice.

- Enforce County laws, State and Federal statutes.
- Conducts initial investigations and follow-up investigations and makes arrests of offenders.
- Write crime reports, arrest reports, complaint reports, missing person reports and other reports of similar nature.
- Prepare and submit a variety of routine and non-routine reports and documentation as required.
- Appear and testify in court and civil court proceedings.
- Performs traffic enforcement, routing patrol, and special duties as assigned or needed.
- Issue tickets to traffic violators.
- Operate various types of technical, specialized law enforcement equipment.
- Assists the public in matters unrelated to law enforcement such as civil assists, eviction assistance, medical aid, water rescue, wild land fire assistance and response, hazmat response, provide aid to lost persons, respond to public inquiries and other matters of similar nature.
- Provide law enforcement presence in the County through routine patrol of assigned area, crime prevention and effects arrests based upon probable cause and/or personal observation, routinely conduct security checks on businesses and private home and enforce traffic laws.
- Perform DUI and DUID investigation and detection, radar operations, taser deployment, hazmat recognition, hostage negotiation, domestic violence investigations, sexual assault investigations, missing or runaway person investigations, mental health evaluations and other specialized functions.
- Prepare and execute detailed arrest and search warrants. Investigate offenses as assigned and testify in court as necessary.
- Make inquiries and request entries into CCIC.NCCI in normal functions of job-related duties.
- Work closely with a variety of individuals and other agencies in an effort to maintain law and order.
- Assist in organizing search and rescue operations.
- Conduct crime scene investigation and processing, together with evidence packaging and storing.

- Present a positive attitude and image to department members, other agencies and the public.
- Work rotating shifts, cover shifts and change schedule as needed or required. Attend and complete required training to assure maximum efficiency, safety and preservation of skills.
- May perform in the official capacity of trainer and/or instructor in required areas including, but not limited to, Field Training Officer for new hires, Drug Recognition Expert, Intoxilyzer Instructor and non-lethal force instructor.
- Performs other duties as required.

KNOWLEDGE, SKILLS and ABILITIES:

- Able to read, write and speak the English language.
- Ability to pass various psychological, physical and background examinations.
- Mastery skills in communications and handling stressful situations.
- Ability to independently accomplish tasks and solve problems of complexity in a consistent and accurate manner, in a variety of situations.
- Ability to creatively and innovatively enhance application of skills.
- Ability to read and understand written materials and compose information/instruction in written form.
- Ability to remember schedules, programs, policies and other details, and apply good time management and organization skills.
- Ability to understand and perform mathematical/bookkeeping computations.
- Ability to apply problem solving skills in developing solutions for unanticipated issues and challenges.
- Ability to work with other people taking into consideration, among the dynamics, their needs, their personal styles, and the requirements of their jobs.
- Ability to operate technical and specialized equipment such as firearms, radar, tactical equipment, radios, cameras.
- Ability to drive automobile, 4-wheel drive vehicles.
- Ability to operate standard office equipment such as computers, telephone, copier, fax machine and other office equipment.

MINIMUM EDUCATION and EXPERIENCE:

- Must be 21 years of age or older
- High school diploma or GED equivalent
- Valid Colorado driver's license
- Basic Colorado POST certified or certifiable
- CPR and First Aid certification
- Advance training in investigations, evidence collection, narcotics, death investigation and other related areas

PHYSICAL REQUIREMENTS:

- Ability to conduct activities involving possible prolonged standing and walking, and substantial sitting.
- Ability to lift, carry, push or pull burdens weighing up to 25 lbs. on an occasional basis and up to 165 lbs. infrequently.
- Ability to grasp and manipulate office equipment, hand tools, and similar other tools and materials.
- Ability to conduct activities involving stooping, kneeling/bending, crouching, twisting, and reaching on a frequent basis.
- Ability to participate in routine conversation in person or via telephone, and distinguish

- telephone, radio/pager signals, printers, computers and other auditory tones
- Ability to distinguish small objects at near and far distances in conditions of bright or low light; ability to distinguish depth and see objects in a wide field of vision; ability to work on computers for significant amounts of time.

ENVIRONMENTAL CONDITIONS:

The majority of this position's duties are performed in an unprotected, outdoor area. The employee may be exposed to seasonal conditions including severe weather such as snow, thunderstorms, and temperature changes on a frequent basis. Work is performed in circumstances involving hazards such as crimes, accidents, fires, assaults, biohazards transmitted by subjects and disturbances, which may be threatening to life or cause bodily harm. Work is also conducted in extremely stressful environments during peak activity, periods demanding full attention and coordination of numerous tasks simultaneously. May be assigned to work schedules that require working rotating shifts, weekends and holidays.

This position has been determined to be a HIGH exposure risk to biohazards associated with blood-borne pathogens, HIV, AIDS, hepatitis B, and air-borne transmissions of tuberculosis. Employees are advised that exposure to a biohazards may result in severe illness or death. Employees are required to use protective equipment and clothing. Inoculation may be required to prevent or treat exposures to biohazards.

Frequent contact with the general public, suspects, arrestees, inmates, co-workers, supervisors, court officials and other agencies.

EQUAL OPPORTUNITY EMPLOYER